

28 March 2000

Dear Councillor

COMMUNITY SERVICES COMMITTEE

A meeting of the Community Services Committee will be held at the Council Offices, London Road, Saffron Walden on Tuesday 4 April 2000 at 7.45 pm or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

ELIZABETH FORBES

Chief Executive

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

A G E N D A
PART I

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 8 February 2000 (previously circulated).
- 3 Business arising.
- 4 Minutes of the meeting of the Environmental Services Sub Committee held on 14 March 2000 (attached).
- 5 Business arising.
- 6 Minutes of the meeting of the Amenities Sub-Committee held on 16 March 2000 (attached).
- 7 Business arising.

- 8 Minutes of the Licensing Sub Committee held on 20 March 2000 (attached).
- 9 Business arising.
- 10 Minutes of the Housing Services Sub-Committee held on 21 March 2000 (attached).

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- 11 Business arising.
- 12 Reports of representatives on outside bodies, if any.

Items for decision

- 13 Equal Opportunities Service Statement.
- 14 The District of Uttlesford Off-Street Parking Places Order 2000.
- 15 Large Scale Project Grant Request.
- 16 Any other items which the Chairman considers to be urgent.

Part II (para 8 of Part I of Schedule 12A of the 1972 Act)

Item for Information

- 17 Tender: Car Park Extension - Swan Meadow, New Pond Lane, Saffron Walden.

To:- Councillors E C Abrahams, Mrs C A Bayley, Mrs D Cornell, Mrs C M Dean, R C Dean, Mrs S Flack, M A Hibbs, E M Hill, A J Ketteridge, Mrs J E Menell, D M Miller, D J Morson, G W Powers, **A R Row**, A C Streeter and P A Wilcock.

Encs: Minutes of the Environmental Services, Amenities, Licensing and Housing Services Sub-Committees.
Reports listed on agenda
Appendices.

Lead Officers:- Mrs S McLagan (Community and Leisure)
B D Perkins (Environmental Services and Housing and Property Services)

Committee Clerk:- Cathy Roberts

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee and Sub-Committee meetings and listen to the debate.

You also have the opportunity to ask questions or make statements before meetings of the Council and the Policy and Resources, Planning and Development and Community Services Committees. This 'question time' takes place at 7.30 pm prior to the normal business of the meeting. You must give at least 2 working days

notice if you intend to speak. Also, it would be helpful if you could let us know what the questions are, so that we can investigate the issue for you, if possible.

The agenda is split into 2 parts. Most of the business is dealt with in Part I which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they might deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Laurel Crowe on 01799 510433 or Maggie Cox on 01799 510434 or by fax on 01799 510550.